

## SESSION COORDINATOR

**24 hours per week – Charford House site**  
Tuesday, Wednesday, Thursday

**£9.50 per hour (£11,856.00 per annum)**

- Are you a dynamic individual who wants to support adults with learning and associated disabilities?
- Do you have a passion to help people learn and develop?
- Have you supported adults with learning disabilities in an education/day service environment and are looking for a challenging new role?
- Can you think creatively and use your own initiative?
- Can you break down a task into manageable pieces to help individuals learning?
- Are you over 21, hold a clean driving license and use of your own car? (Minimum of 2 years)
- Are you prepared to go the extra mile?
- Do you want to enhance your skills by undertaking additional courses/training?

If so, then read on: -

- An amazing opportunity has arisen to support our young adults to develop their skills needed in life.
- You will need to be a well organised individual who is able to manage their time to enable prioritisation of workload to take place.
- This highly satisfying job will stretch you in all directions both personally and professionally.
- You will be required to plan and assess not only the session you are in but also those you oversee.
- You will need to have good verbal and written skills.
- Your timetable will be a mixture of formal based sessions which include numeracy, literacy, ICT and PSD as well as some more physical activities such as horticulture and swimming.
- We also promote opportunities for individuals to access the community to help generalise their skills in different environments.
- Working for The Helping Hands Group includes great benefits including free uniform, long service benefits, a day off for your birthday, access to an employee assistant programme, lots of training and the chance to study for additional qualifications

To discuss this position in more depth, please call 01733 561000 and speak to Suzanne Gilby (Group Director) or Sue Moss (Deputy Manager).

Application Forms / CVs should be sent to [vikki.harmer@thhg.org.uk](mailto:vikki.harmer@thhg.org.uk)

We are an equal opportunities employer. Please see our website  
[www.thehelpinghandsgroup.org.uk](http://www.thehelpinghandsgroup.org.uk)

Closing Date – 17<sup>th</sup> September 2021 / Interview Date – TBC